

CHARLOTTESVILLE REDEVELOPMENT & HOUSING AUTHORITY
RFP 20003
SOLID WASTE COLLECTION & REMOVAL SERVICES

Addendum #1

PLEASE NOTE: As long as you are registered for this IFB you will continue to receive these notices. If you plan to not respond to this IFB with a submittal, you may want to notify the Procurement Department. Once you have done such, you will not continue to receive any notices pertaining to this IFB.

- 1. CLARIFICATION: The Due Date has been extended to 3:00 p.m. on Friday, October 9, 2020. All Bids must be submitted to eVA at that time.**
2. Below is the link to the recording of the Pre-Bid conference held on September 25, 2020. You may have to copy and paste the hyperlink.

Part 1:

<https://web.microsoftstream.com/video/3281b570-528c-49ff-804d-c405fc7b1879>

Part 2:

<https://web.microsoftstream.com/video/f5265b06-0572-410e-8231-7d32bef0121a>

- 3. CLARIFICATION: Based on information received during the Pre-Bid conference, CRHA has added a Monthly column to Attachment 1, Form of Bid. Attachment 1 has been revised to reflect a Monthly Amount as well as Annual Amount instead of Weekly Amount.**
- 4. QUESTIONS AND ANSWERS: Several questions were received at the Pre-Bid conference and via e-mail. Please see below:**
 - Q:** I came across a small discrepancy in the IFB that I was hoping you can assist me with. On page 20 Item 6 (Madison Avenue) the service is listed as two 6yd containers that are serviced twice a week, but on page 70 the Madison Avenue address shows the service frequency as three times a week?
 - A:** **Madison Avenue has pickups three times a week.**
 - Q:** Leasing Containers – Is the information requested for leasing of containers related to established, permanent service levels, or to containers requested in addition to the established permanent service? Does the leasing cost per container need to also reflect a service frequency, or is the service portion of the price agreed upon at the time of request?
 - A:** **Leasing of Containers refer to supplemental containers not included in the regular, monthly services listed in the IFB. It refers to occasional, supplemental**

Charlottesville Redevelopment and Housing Authority



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services. **The price charged is the amount included in the Bid.**

- Q: Does additional 30 yd. container lease information affect the eVA number that we place for the total of the bid?
- A: **No, the number submitted to eVA refers to the regular, monthly services listed in the IFB on the charts.**
- Q: What material is placed inside the 30 yd. container at the Maintenance Shop?
- A: **Bulk trash such as furniture, mattresses, etc.**
- Q: Crescent Halls Compactor – Can you please confirm ownership of both the compactor and the two 4 yard containers that connect to the compactor? There was some confusion on the containers in particular and whether they would need to be provided.
- A: **The compactor is owned by Charlottesville RHA and the containers are owned by the Solid Waste contractor.**
- Q: Will the Authority permit the bid bond to be signed and the Certificate as to Corporate Principal be completed by authorized representatives along with effective dated power of attorney?
- A: **Yes, that is acceptable.**
- Q: Could you provide the pricing form in Excel format so bidders can enter prices without having to write or type onto a printed form?
- A: **I have provided a new Attachment 1 – Form of Bid Detailed that is an Excel spreadsheet. You may provide your detailed pricing in the charts on the original form or on the Excel spreadsheet. However, the other information on the original Attachment 1 – Form of Bid must be completed.**
- Q: Will the Authority permit the bid bond to be signed and the Certificate as to Corporate Principal be completed by authorized representatives along with effective dated power of attorney?
- A: **Yes, that is acceptable.**
- Q: What is the current contract amount charged to CRHA for the services under this IFB?
- A: **CRHA currently pays less than \$90,000 per year.**
- Q: What is the bid bond percentage to be included with our bid?
- A: The Bid Bond should be five (5) percent of the Bid amount.
- Q: This is a firm-fixed price contract; will you allow an increase due to a change in tipping or disposal rates?
- A: **Rates may be negotiated at renewal with proof of the increased rates if there has been a significant increase above what was projected in the Bid.**



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Q: Are dumpsters customer provided?

A: **No, the successful Bidder will provide dumpsters.**

Thank you for your interest in doing business with the Charlottesville Redevelopment and Housing Authority (Authority) and we look forward to receiving a Bid from your firm.

Delores Adams
Contracting Officer

You must complete the following and return this Addendum no later than Friday, October 9, 2020, along with your Bid. It is the responsibility of Bidders to acknowledge Addendums. Failure on the part of any Bidder to acknowledge this Addendum by the deadline may, at the Authority's discretion, deem the Bidder non-responsive and may eliminate such Bidder from consideration for award.

ACKNOWLEDGED BY:

Signature

Date

Printed Name

Company



IFB 20003 Solid Waste Collection Removal Services
Bid Due: October 9, 2020 at 3:00 p.m.

ATTACHMENT 1 - FORM OF BID

BID FOR: SOLID WASTE COLLECTION REMOVAL SERVICES

Charlottesville Redevelopment and Housing Authority
Procurement Office
500 First Street South
Charlottesville, Virginia 22902

Gentlemen:

1. The undersigned, having familiarized himself or themselves with the job site conditions affecting the cost of the work, and with the Specifications (including the Instructions to Bidders, Form of Invitation for Bids, this bid, the Form of Bid Bond, the Form of Non-Collusive Affidavit, the Form of Contract, the Form of Performance and Payment Bond or Bonds, the General Conditions, and the General Scope of Work) and Addenda, if any thereto, as prepared by and on file in the offices of the Charlottesville Redevelopment and Housing Authority, hereby proposes to furnish all labor, materials, equipment and services required to perform said work for the following BID PRICES for the Base Year and Option Years 1 – 4. **The Total Price for All Years (Base + Option Years) should be placed into eVA.**

2. In submitting this bid, it is understood that the right is reserved by the Charlottesville Redevelopment and Housing Authority to reject any and all bids. If written notice of the acceptance of the bid is mailed, telegraphed or delivered to the undersigned within ninety (90) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver a contract in the prescribed form and furnish the required bond within ten (10) days after the contract is presented to him for signature.

3. The Contracting Officer may waive minor informalities or allow the bidder to correct them depending on which action is in the best interest of the housing authority. Minor informalities are matters of form rather than substance, evident from the bid document, or insignificant mistakes that can be waived or corrected without prejudice to the other bidders: That is; the effect on price, quantity, quality, delivery, or contractual conditions is negligible.

4. Bid _____ Guarantee _____ in _____ the _____ sum _____ of _____ Dollars (\$ _____), in the form of _____ - _____ is submitted herewith in accordance with the Specifications.

5. Attached hereto is an affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this bid or any other bid or the submitting of bids for the contract for which this bid is submitted.

6. The Bidder represents that he () has, () has not, participated in a previous contract or subcontract subject to the equal opportunity clause prescribed by Executive Order 10925, 11114, 11246, or the Secretary of Labor; that he () has, () has not, filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract award. (The above representation need not be submitted in connection with contracts or subcontracts which are exempt from the clause.)



7. Certification of Nonsegregated Facilities. By signing this bid, the Bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The Bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion or national origin, because of habit local custom or otherwise. He further agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that he will retain such certifications in his files; and that he will forward a notice to his proposed subcontractors as provided in the Instructions to Bidders.

8. The bidders hereby acknowledge receipt of Addendum Numbers _____, and declares that he has notified all sub-bidders of the existence of same.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: _____, 20__

Name of Bidder

Official Address:

By: _____

Title: _____



Base Year

Bid Item	Location	Dumpster Size Cubic Yards (CY)	Unit Price <u>per</u> <u>can per dump</u> (A)	Number Dumpsters	Cost per Visit [(A)x(B)]	Number of Dumps/Week (C)	Monthly Total [Cost per Month]	Yearly Total [Monthly Total x 12]
1.	1000S First St. Maintenance Shop	30 CY	\$	1	\$	1	\$	\$
2.	South First Street	8 CY	\$	3	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
3.	Westhaven	8 CY	\$	4	\$	3	\$	\$
		6 CY	\$	4	\$	3	\$	\$
		95 Gal	\$	20	\$	1	\$	\$
4.	Michie Drive	8 CY	\$	2	\$	3	\$	\$
5.	Crescent Halls	4 CY Compac tor	\$	2	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
6.	Madison Avenue	6 CY	\$	2	\$	2	\$	\$
7.	6 th Street SE	8 CY	\$	2	\$	3	\$	\$
9.	Riverside Avenue	95 Gal	\$	17	\$	1	\$	\$
	Total Base Year				\$		\$	\$

Base Year Additional Unit Prices

The Authority may be interested in leasing containers at supplement existing stock. Price should be for container only. Fee for services is addressed in Item 2.6 under Scope of Services. Also, the Authority may request an additional pickup during peak periods with a heavier than usual volume of trash and an hourly rate for Maintenance and Repair of the Commercial Trash Compactor at Crescent Halls as needed. The unit pricing below should remain in effect throughout the duration of the contract.

Item #1 – Lease price for 8 cubic yard container \$ _____ per month

Item #2 – Lease price for 6 cubic yard container \$ _____ per month.

Item #3 – Lease price for 30 cubic yard container \$ _____ per month

Item #4 - Lease price for 95-gallon container \$ _____ per month

Item #5 – Additional pickup \$ _____ each

Item #6 – Maintenance and Repair of Trash Compactor \$ _____ per hour



OPTION YEAR 1

Bid Item	Location	Dumpster Size Cubic Yards (CY)	Unit Price per can per dump (A)	Number Dumpsters	Cost per Visit [(A)x(B)]	Number of Dumps/Week (C)	Monthly Total [Cost per Month]	Yearly Total [Monthly Total x 12]
1.	1000S First St. Maintenance Shop	30 CY	\$	1	\$	1	\$	\$
2.	South First Street	8 CY	\$	3	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
3.	Westhaven	8 CY	\$	4	\$	3	\$	\$
		6 CY	\$	4	\$	3	\$	\$
		95 Gal	\$	20	\$	1	\$	\$
4.	Michie Drive	8 CY	\$	2	\$	3	\$	\$
5.	Crescent Halls	4 CY Compactor	\$	2	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
6.	Madison Avenue	6 CY	\$	2	\$	2	\$	\$
7.	6 th Street SE	8 CY	\$	2	\$	3	\$	\$
9.	Riverside Avenue	95 Gal	\$	17	\$	1	\$	\$
	Total Year 1				\$		\$	\$

Option Year 1 Additional Unit Prices

The Authority may be interested in leasing containers at supplement existing stock. Price should be for container only. Fee for services is addressed in Item 2.6 under Scope of Services. Also, the Authority may request an additional pickup during peak periods with a heavier than usual volume of trash and an hourly rate for Maintenance and Repair of the Commercial Trash Compactor at Crescent Halls as needed. The unit pricing below should remain in effect throughout the duration of the contract.

Item #1 – Lease price for 8 cubic yard container \$ _____ per month

Item #2 – Lease price for 6 cubic yard container \$ _____ per month.

Item #3 – Lease price for 30 cubic yard container \$ _____ per month

Item #4 - Lease price for 95-gallon container \$ _____ per month

Item #5 – Additional pickup \$ _____ each

Item #6 – Maintenance and Repair of Trash Compactor \$ _____ per hour



OPTION YEAR 2

Bid Item	Location	Dumpster Size Cubic Yards (CY)	Unit Price per can per dump (A)	Number Dumpsters	Cost per Visit [(A)x(B)]	Number of Dumps/Week (C)	Monthly Total [Cost per Month]	Yearly Total [Monthly Total x 12]
1.	1000S First St. Maintenance Shop	30 CY	\$	1	\$	1	\$	\$
2.	South First Street	8 CY	\$	3	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
3.	Westhaven	8 CY	\$	4	\$	3	\$	\$
		6 CY	\$	4	\$	3	\$	\$
		95 Gal	\$	20	\$	1	\$	\$
4.	Michie Drive	8 CY	\$	2	\$	3	\$	\$
5.	Crescent Halls	4 CY Compactor	\$	2	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
6.	Madison Avenue	6 CY	\$	2	\$	2	\$	\$
7.	6 th Street SE	8 CY	\$	2	\$	3	\$	\$
9.	Riverside Avenue	95 Gal	\$	17	\$	1	\$	\$
	Total Year 2				\$		\$	\$

Option Year 2 Additional Unit Prices

The Authority may be interested in leasing containers at supplement existing stock. Price should be for container only. Fee for services is addressed in Item 2.6 under Scope of Services. Also, the Authority may request an additional pickup during peak periods with a heavier than usual volume of trash and an hourly rate for Maintenance and Repair of the Commercial Trash Compactor at Crescent Halls as needed. The unit pricing below should remain in effect throughout the duration of the contract.

Item #1 – Lease price for 8 cubic yard container \$ _____ per month

Item #2 – Lease price for 6 cubic yard container \$ _____ per month.

Item #3 – Lease price for 30 cubic yard container \$ _____ per month

Item #4 - Lease price for 95-gallon container \$ _____ per month

Item #5 – Additional pickup \$ _____ each

Item #6 – Maintenance and Repair of Trash Compactor \$ _____ per hour



OPTION YEAR 3

Bid Item	Location	Dumpster Size Cubic Yards (CY)	Unit Price per can per dump (A)	Number Dumpsters	Cost per Visit [(A)x(B)]	Number of Dumps/Week (C)	Monthly Total [Cost per Month]	Yearly Total [Monthly Total x 12]
1.	1000S First St. Maintenance Shop	30 CY	\$	1	\$	1	\$	\$
2.	South First Street	8 CY	\$	3	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
3.	Westhaven	8 CY	\$	4	\$	3	\$	\$
		6 CY	\$	4	\$	3	\$	\$
		95 Gal	\$	20	\$	1	\$	\$
4.	Michie Drive	8 CY	\$	2	\$	3	\$	\$
5.	Crescent Halls	4 CY Compactor	\$	2	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
6.	Madison Avenue	6 CY	\$	2	\$	2	\$	\$
7.	6 th Street SE	8 CY	\$	2	\$	3	\$	\$
9.	Riverside Avenue	95 Gal	\$	17	\$	1	\$	\$
	Total Year 3				\$		\$	\$

Option Year 3 Additional Unit Prices

The Authority may be interested in leasing containers at supplement existing stock. Price should be for container only. Fee for services is addressed in Item 2.6 under Scope of Services. Also, the Authority may request an additional pickup during peak periods with a heavier than usual volume of trash and an hourly rate for Maintenance and Repair of the Commercial Trash Compactor at Crescent Halls as needed. The unit pricing below should remain in effect throughout the duration of the contract.

Item #1 – Lease price for 8 cubic yard container \$ _____ per month

Item #2 – Lease price for 6 cubic yard container \$ _____ per month.

Item #3 – Lease price for 30 cubic yard container \$ _____ per month

Item #4 - Lease price for 95-gallon container \$ _____ per month

Item #5 – Additional pickup \$ _____ each

Item #6 – Maintenance and Repair of Trash Compactor \$ _____ per hour



OPTION YEAR 4

Bid Item	Location	Dumpster Size Cubic Yards (CY)	Unit Price per can per dump (A)	Number Dumpsters	Cost per Visit [(A)x(B)]	Number of Dumps/Week (C)	Monthly Total [Cost per Month]	Yearly Total [Monthly Total x 12]
1.	1000S First St. Maintenance Shop	30 CY	\$	1	\$	1	\$	\$
2.	South First Street	8 CY	\$	3	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
3.	Westhaven	8 CY	\$	4	\$	3	\$	\$
		6 CY	\$	4	\$	3	\$	\$
		95 Gal	\$	20	\$	1	\$	\$
4.	Michie Drive	8 CY	\$	2	\$	3	\$	\$
5.	Crescent Halls	4 CY Compactor	\$	2	\$	3	\$	\$
		6 CY	\$	1	\$	3	\$	\$
6.	Madison Avenue	6 CY	\$	2	\$	2	\$	\$
7.	6 th Street SE	8 CY	\$	2	\$	3	\$	\$
9.	Riverside Avenue	95 Gal	\$	17	\$	1	\$	\$
	Total Year 4				\$		\$	\$

Option Year 4 Additional Unit Prices

The Authority may be interested in leasing containers at supplement existing stock. Price should be for container only. Fee for services is addressed in Item 2.6 under Scope of Services. Also, the Authority may request an additional pickup during peak periods with a heavier than usual volume of trash and an hourly rate for Maintenance and Repair of the Commercial Trash Compactor at Crescent Halls as needed. The unit pricing below should remain in effect throughout the duration of the contract.

Item #1 – Lease price for 8 cubic yard container \$ _____ per month

Item #2 – Lease price for 6 cubic yard container \$ _____ per month.

Item #3 – Lease price for 30 cubic yard container \$ _____ per month

Item #4 - Lease price for 95-gallon container \$ _____ per month

Item #5 – Additional pickup \$ _____ each

Item #6 – Maintenance and Repair of Trash Compactor \$ _____ per hour

